

Meeting Minutes
December 12, 2011

Mayor Lewis called the regular meeting to order at 7:30 p.m. and gave the invocation. Members present were Commissioners Harold Meacombs, Fred Hough, Luke Robinson, Dale Bachmann and J.W. McClenny. Newly elected Commissioners Danny Alford and Cherrye Davis were also present. The guest list is attached and are part of these minutes.

Mayor Lewis opened the floor for the public comment session and there were no comments and the session was closed.

The November minutes were approved unanimously in a motion by Commissioner Hough and seconded by Commissioner Robinson.

The amended agenda was unanimously approved in a motion by Commissioner Bachmann and seconded by Commissioner Robinson. Mayor Lewis added Item 12(c) an FYI regarding an accounting change and Clerk Lambert requested to add a second 2011-2012 budget amendment as Item 6(a).

November Financial Statements were accepted as correct in a motion by Commissioner McClenny, seconded by Commissioner Bachmann and passed unanimously.

Police Chief Dennis Murray reported that he had officers at every road for the Christmas ~N~ Middlesex Parade and thanked the other agencies for their assistance. The Board commended Murray on the handling of the parade.

Commissioner Bachmann asked the Board to revisit the prices on the three pieces of surplus property not yet sold. Everyone agreed that Mayor Lewis would post the old dump truck, leaf vacuum, and trailer on Craig's List again at a lower price.

The following 2011-2012 budget amendments were unanimously approved in a motion by Commissioner McClenny and seconded by Commissioner Robinson:

GENERAL FUND EXPENDITURES: **INCREASE**
Cemetery

10-640-4500	Contracted Services	600.00
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GENERAL FUND REVENUES:

10-361-0000	Cemetery Lots Sold	600.00
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GENERAL FUND EXPENDITURES: **INCREASE**
Cemetery

10-660-4100 Christmas Lights 300.00

GENERAL FUND REVENUES:

10-310-0100 Prior Year Taxes collected 300.00

The first budget amendment was due to the Board approved expenditure for surveying to find the property lines at Hollywood Cemetery. The second amendment covers extra costs for replacement bulbs and electrical repairs for the town's Christmas lights.

Mayor Lewis presented plaques from the Town Board to Fred Hough for sixteen years of service and Luke Robinson for twelve years of service and thanked them for their distinguished service and outstanding contributions to the town and citizens of Middlesex.

Being no further Old Business, Commissioner Hough moved to adjourn.

Clerk Lambert administered the Oaths of Office to Mayor Lu Harvey Lewis, Jr., Commissioners Danny Alford, Dale Bachmann, Cherrye Davis, and J.W. McClenny. The signed oaths are attached and are part of these minutes.

Mayor Lewis called the meeting to order to discuss New Business.

Mayor Lewis thanked the employees of the various departments for the hard work and cooperation through many cost saving changes implemented in the past two years. He summarized areas of recent growth and said he was very optimistic about future growth. He is working with Nash County and Carolina Gateways Partnership to try to bring jobs and tax dollars to Middlesex, to keep water and sewer rates as low as possible by adding new customers, and he is looking forward to making these things happen.

Mayor Lewis designated Department Heads as follows:

Water & Sewer	Dale Bachmann
Streets & Sidewalks	Danny Alford
Buildings & Cemetery	J.W. McClenny
Sanitation	Harold Meacombs
Parks & Recreation	Cherrye Davis
Police Commission	Danny Alford
	Harold Meacombs

Check Co-signer	Dale Bachmann
	Luther H. Lewis, Jr.
Library Board Rep	Cherrye Davis
Upper Coastal Rep	Harold Meacombs
Upper Coastal Rep-Alt	Luther H. Lewis, Jr.
Personnel Director	Luther H. Lewis, Jr.

Mayor Lewis, as a FYI, advised the Board that town auditor, John Anthony, recommended that all monies received by the Police Department and Library should come through the business office and no longer be used for petty cash to buy miscellaneous supplies. The Library and Police Departments will turn in all cash and receipts on hand to be deposited in the General Fund and in the future, the Library and the Police Department will turn in all monies received for copies, fingerprints, late fees, etc. to the business office, but will retain a \$30.00 change fund. Line items have been set up in the town's chart of accounts to account for these revenues and change funds.

Tax Discoveries received by Nash County as follows were unanimously approved in a motion by Commissioner Bachmann and seconded by Commissioner McClenny:

- (1) Automocion-Personal Property for 2009 - \$331.91
- (2) Automocion-Personal Property for 2010 - \$295.81
- (3) Next Level Unisex Salon Personal Property for 2009 - \$82.50
- (4) Next Level Unisex Salon Personal Property for 2010 - \$82.50

Several of the Commissioners and Mayor Lewis commented that the Christmas Parade was outstanding and everyone hopes it continues to grow.

Being no further business, Commissioner Bachmann moved to adjourn.

Jennifer Lambert
Town Clerk

Mayor Luther H. Lewis, Jr.
Commissioners
Harold Meacombs
Danny Alford
Cherrye Davis
Dale Bachmann
J.W. McClenny