

Meeting Minutes  
December 10, 2012

Mayor Lewis called the regular meeting to order at 7:30pm and gave the invocation. Commissioners present were Harold Meacombs, Danny Alford, Cherrye Davis, Dale Bachmann, and J.W. McClenny. Only three guests attended.

Mayor Lewis opened the floor for Public Comment. There were no comments and Mayor Lewis closed the session.

The November meeting minutes were unanimously approved in a motion by Commissioner Alford and seconded by Commissioner Bachmann.

Mayor Lewis requested to add the following items to the agenda under New Business: Item b, Judy Garver's request to be changed from a Reserve Police Officer to an Auxiliary Officer; Item c, Chief Murray's request to attend the Highway Safety Symposium; Item d, Confirm telephone vote to enter into a six-month contract with Beach Cleaning Service; and Item e, amend the September 28, 2012 meeting minutes changing the Hawley Construction contract award amount from \$245,405 to \$246,470. Commissioner Meacombs moved to approve the amended agenda. Commissioner McClenny seconded the motion and it passed unanimously.

Clerk Lambert reviewed the November financials, added that the General Fund loss of \$45,748 is due to expenditures on several current projects. The Water fund has a loss for November of \$74.70 and the Sewer fund yielded a gain of \$8,276.33. Lambert noted that the General Fund bank account balance was reduced to \$17,000 and a reserve CD for \$75,000 was closed and deposited. She added that tax revenues should increase significantly for December and January. The financials were unanimously approved in a motion by Commissioner Meacombs and seconded by Commissioner Davis.

Chief Murray advised the Board that the town needs new orange traffic cones, which have been quoted at \$2,500 and he is researching grants to cover the cones. Commissioner Bachmann advised Murray of a complaint during the license check last month. An officer allegedly stopped a car by flashlight. Murray asked Commissioner Bachmann to get with him on the details and he would investigate the matter.

Commissioner Bachmann reported that he spent a great deal of time and spray paint locating lines for Time Warner's fiber optic cable project in some parts of town. They also hit a 2" water line, which the town repaired.

The rerouting of the S. Oak Street water lines has been a challenge, Bachmann added. The old steel line appears to be backfeeding. He hopes to complete the lines on one side of the street next week. Meanwhile, he is communicating often with the residents, especially McKinley Pulley, and has been flushing more often to clear the problem until the project is complete.

The Board was in agreement with Bachmann's request to accept \$2,500 for the Ford Dump Truck and \$1900 for the Chevy truck remaining on the surplus property sale list.

The library renovations are complete except for the floor molding, which should be complete in the next few days. Commissioner Davis remarked that the library will be returning to normal once the WiFi and internet is repaired.

Mayor Lewis thanked the Police, Fire Department, Cindy Ridgway, and many others that made the Christmas~N~Middlesex parade/event a success. The weather was great and there was a very good turnout.

As for other projects, the Free Will Baptist Children's Home Water Line Project pre-construction meeting should be held next week, with construction beginning in January.

Mayor Lewis also stated that we are finishing a lot of projects, added that he has received a lot of positive feedback on the paving projects on West Hanes Avenue and Wilson Street. NC DOT will be looking at putting asphalt at the railroad crossing on Manning Street, as they did on S. Nash Street recently. Also, a developer is in the beginning stages of inquiring about permits to build three houses in Cedar Run, formerly Creech Farms Subdivision.

Commissioner Bachmann moved to confirm the telephone vote to approve the following 2012-2013 budget amendment for the purchase of a playground plaza for the Wellness Park and the replacement for the broken slide and parts for the West Hanes Park. The 50% off purchase price for the playground plaza expired November 15, 2012. Commissioner Meacombs seconded and the motion passed unanimously.

**Parks & Recreation:**

10-590-7400	Capital Equipment	18,500.00
-------------	-------------------	-----------

**GENERAL FUND REVENUES**

10-390-0100	Gen Fund Balance Appropriated	18,500.00
-------------	-------------------------------	-----------

Part time Utility Worker Angelo Cameron's oral resignation was accepted by the Board effective November 30, 2012 in a motion by Commissioner McClenny, seconded by Commissioner Davis, which passed unanimously.

Reserve Police Officer Judy Garver's request to change to an unpaid Auxiliary Police Officer was unanimously approved in a motion by Commissioner Alford, and seconded by Commissioner Bachmann.

Chief Murray requested that he and Sergeant Scott Pollard attend a Highway Safety Symposium on February 4-6, 2012 in Winston Salem, which is sponsored by the Governor's Highway Safety Program (GHSP) and is not mandated training. Overnight accommodations are provided and all meals, except evenings. Murray added that they would drive the Charger and that part time officers will be scheduled to cover their day shifts. The Symposium provides information on new procedures and grants, reviews new procedures for Batmobile. Through the GHSP, the police department earns points for holding traffic checks, Batmobile, attending the symposium, etc., to be used to purchase all types of equipment. Using accumulated points, Murray has ordered a new radar system, new traffic vests, and four new flashlights.

According to town policy, non-mandated training must have prior approval by the Board. Commissioner McClenny moved to approve for Murray and Pollard to attend the symposium. Commissioner Davis seconded and the motion carried unanimously.

Shelly Woodruff requested to end her cleaning contract with the town effective November 29, 2012. Beach Cleaning Service agreed to hold the price they quoted back in August. Commissioner Bachmann moved to confirm the telephone vote to contract the cleaning of town buildings to Beach Cleaning Service for a period of six months effective December 1, 2012. The motion was seconded by Commissioner Meacombs and passed unanimously.

The September 28, 2012 minutes were amended to correct the contract amount for construction of the Free Will Baptist Children's Home Water Line Project from \$245,405 to \$246,470. Commissioner Alford moved to amend the contract amount to \$246,470. Commissioner Bachmann seconded the motion, which passed unanimously.

Commissioner Meacombs moved to go into Closed Session under G.S.143-318.11(a)(6) to discuss personnel matters.

Back in Open Session, Commissioner Alford moved to hire Ben Wilson as a part time Utility Worker at \$10.00 per hour effective Wednesday, December 12,

2012. Ben's schedule will be from 16 to 24 hours per week, with no benefits. The motion was seconded by Commissioner McClenny and carried unanimously.

Commissioner Meacombs moved to implement the following rates for emergency utility repairs by town personnel:

	<b>RATE PER HOUR</b>
Lu Harvey Lewis	\$34.00
Dale Bachmann	\$21.00
James Liles	\$18.00
<b><u>Part Time:</u></b>	
Herman Ellis	\$13.00
Jimmy Garcia	\$11.00
Ben Wilson	\$11.00

**NOTE:** Rate per hour includes all benefits

**EQUIPMENT RATES:**

	<b>RATE/HR</b>
Backhoe	\$ 75.00
Dump Truck	\$ 50.00
Service Truck	\$ 50.00
Labor	see above individual rates

Labor rates will be billed for the employee performing the work. Work performed after normal working hours will be billed at double labor rate. All repairs are subject to manpower, equipment, and material availability. Commissioner Bachmann seconded the motion and fees were adopted unanimously.

Commissioner Alford moved to increase Utility Supervisor Dale Bachmann's salary from \$24,960 to \$35,360 per year effective December 7, 2012. Commissioner Davis seconded the motion. The vote was four affirmative, with Commissioner Bachmann abstaining from the vote.

Being no further business, Commissioner Bachmann moved to adjourn.

Jennifer Lambert, Clerk

Mayor Lu Harvey Lewis, Jr.  
Commissioners  
Harold Meacombs  
Danny Alford  
Dale Bachmann  
Cherrye Davis  
J.W. McClenny