

**Middlesex Governing Body  
Meeting Agenda  
November 14, 2016 – 7:30pm  
10232 S. Nash Street**

1. Call the meeting to order and give the invocation.
2. Approve the October 2016 meeting minutes    **Pages 1 – 5**
3. Approve the agenda
4. Reports:
  - a. Clerk                    **Pages 6 – 43**
  - b. Police Chief        **Pages 44 – 47**
  - c. Public Works Supervisor   **Page 48**
  - d. Library                **Page 49**
  - e. Mayor
  - f. Commissioners
5. Old Business:
  - a. Reminder: Christmas~N~Middlesex Saturday, December 10, 2016, from 11:00 – 4:00pm, with the parade at 2:00pm (Vendors/food at new fire house 11636 W. Finch Avenue)
6. New Business:
7. Public Comment Session
8. Closed Session for personnel matters as allowed by G.S.143-318.11(a)(6)
9. Adjourn

Middlesex Governing Body Meeting Minutes  
November 14, 2016

Mayor Lewis called the regular meeting to order at 7:30 p.m. and gave the invocation. Members present were Danny Alford, Cherrye Davis, Ann Lewis, and J.W. McClenny were present. Commissioner Harold Meacombs was absent. Only 5 guests attended.

The October 2016 meeting minutes were unanimously approved as presented in a motion by Commissioner J.W. McClenny and seconded by Commissioner Ann Lewis.

The meeting agenda was unanimously approved as presented in a motion by Commissioner Danny Alford and seconded by Commissioner Cherrye Davis.

In the absence of Town Clerk Jennifer Lambert, Administrative Assistant Tammy Pittman reviewed the October financials, which were unanimously approved as presented in a motion by Commissioner Davis and seconded by Commissioner McClenny. Pittman informed the board she will be attending the New Clerks Academy in Durham sponsored by the UNC School of Government, January 18, 2017.

Public Works Supervisor James Liles briefed the board on the event of Hurricane Matthew. Commissioner Alford asked about the status of the cleanup efforts and James confirmed everything went well. The majority of trees and debris have been collected by the town and NCDOT.

Police Chief Dennis Murray reported that he has been in contact with the Spring Hope Police Department in reference to the Town of Middlesex Christmas Parade on Saturday, December 10<sup>th</sup>, 2016. Other agencies will be assisting the upcoming event.

Mayor Lewis reminded everyone of the Town of Middlesex Annual Christmas Parade on December 10, 2016, and all activities will be taking place at the new fire department located on West Finch Avenue. The parade will take the same route it has taken in the past. Police Chief Dennis Murray confirmed everything was in order and the street closures and his staff are up to date on the upcoming event.

Mayor Lewis commended the Public Works staff for their great performance during the cleanup of the debris following the aftermath of Hurricane Matthew. Also, he commended the NCDOT for the quick response to clean up the large debris. Mayor Lewis expressed he is working on the cleanup of a large tree at Alt. Hwy 264 and N. Oak Street. Mayor Lewis has attended two (2) FEMA meetings to apply for assistance for the generator run time, labor, and disposal fee. At this time, we are awaiting for a response from FEMA.

Commissioner McClenny expressed concern regarding a tree on Highway 231 (North Nash Street). A large section of the tree fell during the hurricane and the remainder of the tree appears to be in really bad shape. Mayor Lewis will investigate to see if the tree is in the right of way.

Mayor Lewis opened the floor for the public comment session. Only two guests addressed the Board and the session was closed.

Commissioner Lewis moved to go into Closed Session as allowed by G.S.143-318.11(a)(6) to discuss a personnel matter. Commissioner McClenny seconded and the vote was unanimous.

Back in open session, Commissioner Lewis moved to enroll Public Works Worker Michael Fitzgerald in the Local Government Retirement System. If an employee works over 1,000 hours in a twelve month period they qualify for membership in the retirement system. Michael has worked almost 1,000 hours since he was hired May 02, 2016. Therefore, Michael is eligible for membership in the retirement system effective with pay period beginning November 3, 2016. Commissioner Lewis also moved to increase Michael's salary \$1.00 per hour effective November 3, 2016. Seventy cents (\$.70) of the increase will cover the six percent (6%) payroll deduction for his retirement contribution. Commissioner McClenny second the motions and the vote was unanimous.

With no further business, Commissioner McClenny moved to adjourn. Commissioner Lewis seconded and the motion passed unanimously.



Tammy Pittman,  
Administrative Assistant to Clerk

Mayor Luther H. Lewis, Jr.  
Commissioners  
Danny Alford  
Cherrye Davis  
Ann Lewis  
J.W. McClenny