

Meeting Minutes  
November 11, 2013

Mayor Lewis called the regular meeting to order at 7:30pm and gave the invocation. Members present were Commissioners Harold Meacombs, Danny Alford, Cherrye Davis, Dale Bachmann, and J.W. McClenny. Approximately fifteen guests attended.

Mayor Lewis began the meeting by thanking all veterans for their service. He then opened the floor for the public comment session. Edna Mount and Robert Johnson congratulated the winners of the election.

The October 14 and 18, 2013 meeting minutes were unanimously approved with a motion made by Commissioner Alford and seconded by Commissioner McClenny.

Mayor Lewis requested to add Item (b) under New Business to accept Public Works Supervisor Dale Bachmann's oral resignation effective November 7, 2013. The amended agenda was approved unanimously in a motion by Commissioner Alford and seconded by Commissioner McClenny.

Clerk Lambert reviewed the October financials and advised that the CPA and auditors have completed their on-site visit and she is waiting for the closing entries. The report was unanimously approved in a motion made by Commissioner Bachmann and seconded by Commissioner Davis.

Police Chief Dennis Murray reported that the checkpoint the previous Saturday was very successful and we had good participation from other agencies.

Commissioner Dale Bachmann reported that Flowcon installed the shutoff valve at the Mudcat Stadium sewer pump. Two days last week were spent cleaning out lift stations and the grease continues to be a major problem. He encouraged citizens to place all grease in cans, explaining that grease registers as Total Suspended Solids (TSS's) and Biodegradables (BOD's). The significant increase in our Raleigh sewer treatment bill is due to the substantial increase of TSS's and BOD's in the testing. This represents about half of our Raleigh sewer treatment bill.

Cherrye Davis reported the library now has a website, [www.middlesexlibrary.org](http://www.middlesexlibrary.org) where patrons may access the catalog of books available. In the very near future, patrons will be able to reserve books on the website and will have an individual PIN number for access. The software upgrade yielded one problem – the patron database could not be copied. However, paper copies are on file and these will be updated and entered into the new software as patrons visit the library.

Mayor Lewis added that one more house is being built on Rockside Road (Village Square Subdivision), and is already sold. A second house has been sold in Cedar Run Subdivision, and two more are being built.

The following 2013-2014 budget amendments are necessary for the computer hardware upgrade, which should have been budgeted as capital equipment. The amendments were approved unanimously in a motion by Commissioner Bachmann and seconded by Commissioner McClenny:

<u>WATER FUND EXPENDITURES:</u>		<u>INCREASE</u>	<u>DECREASE</u>
30-810-7400	Capital Outlay	4,140.00	
30-810-4400	Water Tower Contract		4,140.00
<u>SEWER FUND EXPENDITURES:</u>			
30-800-7400	Capital Outlay	4,140.00	
30-800-4500	Contracted Services		4,140.00

Clerk Lambert reported the hardware installation's tentative schedule is the weekend of November 22 through 25. Training will be in January 2014 and the tentative schedule to go live with utility bills is January 30.

The next item of business was an application for a Street Closing Permit received from Cindy Ridgway for the annual Christmas ~N~ Middlesex parade. Cindy presented a map indicating the parade route, which is the same as last year, and the required certificate of insurance. We are awaiting written receipt from DOT approving the street closing. The event will be held on Saturday, December 14, 2013 between 11:00 am – 4:00 pm. The streets will be closed between 2:00pm – 3:00pm for the parade. Commissioner Bachmann moved to approve the Street Closing Permit pending receipt of DOT approval. The motion was seconded by Commissioner Alford and carried unanimously.

Commissioner McClenny moved to accept the oral resignation of Public Works Supervisor Dale Bachmann effective Thursday, November 7, 2013. The motion was seconded by Commissioner Alford. Commissioner Dale Bachmann abstained from the vote. The motion passed with four affirmative votes.

Being no further business, Commissioner Bachmann moved to adjourn.



Jennifer Lambert, Clerk

Mayor Luther H. Lewis, Jr.  
Commissioners  
Harold Meacombs  
Danny Alford  
Cherrye Davis  
Dale Bachmann  
J.W. McClenny