

Meeting Minutes
August 13, 2012

Mayor Lewis opened the meeting at 7:30pm and gave the invocation. Members present were Commissioners Harold Meacombs, Danny Alford, Cherrye Davis, Dale Bachmann, and J.W. McClenny. The guests present were David Jones, Michael Marshall, Dennis Murray, Edna Mount, Vennie Brock, Robert and Pam Johnson, and Eric and Brandie Holt.

Mayor Lewis opened the floor for Public Comment. Brandie Holt, resident at 11474 Village Square Drive, read a rather lengthy series of general complaints regarding parks and park restrooms, town equipment, the town website, the wellness park, and the Commissioners. Holt requested a copy of the lease agreement between the Town of Middlesex and Middlesex Family Dental. She also requested to know how much money is allocated in the 2012-2013 budget for park improvements.

Pamela Johnson, resident of 11426 Village Square Drive, read a list of complaints which included job openings only being posted on the website and advertised online with ***The News and Observer***. Johnson asked that the openings also be posted in the window of the town hall or on the bulletin board in the Town Hall. Johnson requested that the town be divided into zones and each Commissioner assigned a zone to get to know the citizens and hear their concerns.

Robert Johnson, resident of 11426 Village Square Drive, thanked Mayor Lewis for his responses regarding complaints he addressed at the last Town Meeting. He also stated that he was disappointed in not receiving responses from all of the Commissioners. Johnson requested to be shown where funds from the \$20,000 grant and \$80,000 loan for the 2008 wellness park project were spent. After a list of further complaints, Johnson concluded by requesting a list of the Bailey/Middlesex Park Committee, and a written response from each Commissioner to each of his complaints.

Mayor Lewis thanked the citizens for their comments. Being no further public comments, he closed the session.

The July meeting minutes were unanimously approved in a motion by Commissioner McClenny and seconded by Commissioner Meacombs.

Mayor Lewis requested to make the following changes to the agenda: Add item "E. Auxiliary Police Officers" under "Old Business", and add "Review hiring of David Jones for the Utility Department" to the Closed Session under G.S.143-318.11(a)(6). Lewis also requested that item "C. Public Building Cleaning Quotes from Contractors" be moved to Closed Session. Bachmann moved to

approve the amended agenda, Davis seconded the motion and it passed unanimously.

Shelly Woodruff, in the absence of Clerk Lambert, presented the July financial statements. The General Fund's loss of \$47,834.26 included annual expenditures such as insurance premiums, software maintenance, and dues. Net gain in the water and sewer funds totaled \$8,279.60. Being no questions, Bachmann moved to accept the July financial statements as correct, Alford seconded and the motion carried.

Police Chief Murray stated that he was pleased with the recent painting of the 2006 Crown Victoria. There were no questions regarding the Chief's monthly report.

Utility Supervisor Bachmann advised the Board that the water and sewer line extension on Jones Street was complete.

Librarian Davis advised the Board that she has sorted and organized all of the adult books at the library. Old computer monitors still need to be picked up and discarded.

Mayor Lewis advised the Board of the repair quotes for the children's slide at the Hanes Park. A replacement slide was quoted at \$1200 and an entire new slide was quoted at \$1600. Commissioner McClenny moved to spend \$1600 of the \$5000 park budget to purchase the entire new slide. Commissioner Alford seconded, and the motion carried.

Mayor Lewis has contacted a couple of contractors regarding repaving of the tennis court. Quotes range from \$10,000 to \$12,000. A resurfacing of the court would cost approximately \$1200-\$1500. The general consensus of the Board was to wait and see if the town could get a lower quote from the contractor who is awarded the Powell Bill paving later in the year. Lewis also informed the Board that he has ordered new seat pads for the swings.

In the meeting packets, the Board was given copies of letters sent by Mayor Lewis in response to complaints in public comment session at the last meeting. There were no questions or comments.

The Board was also given a generic copy of payment demand letters sent to delinquent taxpayers after the last town meeting. Lewis advised the Board that several payments or payment arrangements have been made by delinquent taxpayers since receiving the letters.

Commissioner Alford moved to adopt the following Capital Project Budget Ordinance for the Free Will Baptist Children's Home Water Line Project. Commissioner Meacombs seconded the motion, and Commissioner Bachmann opposed the motion. With a vote of 4-1, the motion passed.

<u>ACCT #</u>	<u>PROJECT REVENUES:</u>	<u>AMOUNT</u>
42-370-6400	DWSRF 100% Principal Forgiveness Loan	<u>431,728</u>
	TOTAL PROJECT REVENUES	<u>431,728</u>
	<u>PROJECT EXPENDITURES:</u>	
42-810-2000	Engineering Design	25,000
42-810-2001	Construction Inspection/Administration	75,903
42-810-2002	Grant/Loan Administration	15,000
42-810-3000	Legal, Adv, & Administration	10,000
42-810-3700	Closing Fee	8,000
42-810-4500	Construction	245,835
42-810-5500	Permits	1,000
42-810-5600	Acreage Fees	9,990
42-810-5700	Connection/Impact Fees	16,000
42-810-8700	Contingency	<u>25,000</u>
	TOTAL PROJECT EXPENDITURES	<u>431,728</u>

Commissioner Meacombs moved to approve the draft agreement with Carolinas Gateway Partnership regarding the \$10,000 match for East Coast Packaging Reuse and Restoration Grant through the NC Rural Center. Commissioner Bachmann seconded the motion and it passed unanimously.

Chief Murray advised the Board that the motion in May to hire two auxiliary police officers had been followed through. Officer Jamie Cummings was hired effective August 9th and Officer Matthew Harris was hired effective June 25th. Both have been sworn in and are working.

The Board of Adjustment made a request that the Town Board nominate Matthew Bissette as an Extraterritorial Alternate Member. Nash County appoints ETJ members to the Board. Commissioner McClenny moved to make this recommendation to Nash County, Commissioner Davis seconded the motion and it carried unanimously.

Commissioner Bachmann moved to accept Janitor Freda Bailey's resignation effective August 16, 2012. Commissioner Alford seconded the motion, and it carried unanimously.

Commissioner Meacombs moved to adopt the Resolution Authorizing Employee Paid Supplemental Life Insurance through MIT with the following addition in red:

Whereas, the Board of Commissioners of the Town of Middlesex would like to allow employees and Board Members the option to purchase additional life insurance for themselves through the North Carolina League of Municipalities;

This additional insurance option is an employee paid benefit and is not a pre-tax deduction. Commissioner Bachmann seconded the motion and it carried unanimously.

Commissioner Bachmann advised the Board that last Saturday he was called from a funeral home and informed that there would be a funeral in Hollywood Cemetery at 11:00am Monday. Bachmann was out of town and therefore could not open the grave during the weekend or verify plot ownership with town hall personnel. This proposed a serious scheduling conflict Monday morning, which is the busiest day of the week for the Utility Department. It takes approximately 1 ½ hours to open a grave. In addition, the funeral home was trying to set up the tent which proposed issues regarding enough room for the backhoe to proficiently operate. The general consensus of the Board was to declare that the town be contacted no later than 3:00pm on Friday for a funeral to be held no earlier than 1:30pm Monday. Mayor Lewis was asked to compose a letter detailing this requirement and present to the Board for review before mailing to local funeral homes.

Commissioner Meacombs moved to go into Closed Session to discuss a Utility Department personnel matter, Police Department personnel matter, and cleaning quotes for the town buildings. Commissioner Bachmann seconded the motion and it carried unanimously.

Back in open session, and after a review of the four bids submitted for the cleaning of town-owned buildings Commissioner Meacombs moved to award the cleaning contract to Shelly Woodruff for a weekly rate of \$175, to be reviewed again in six months. Commissioner Alford seconded the motion and it passed unanimously.

Commissioner Meacombs moved to hire Michael Marshall as a reserve paid officer in the Police Department to be called in to work on an as-needed basis. Commissioner McClenny seconded the motion and it carried unanimously.

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Being no further business, Commissioner Bachmann moved to adjourn the meeting at 9:50pm, McClenny seconded, and the motion carried.

Shelly Woodruff
In absence of Town Clerk

Mayor Lu Harvey Lewis, Jr.
Commissioners
Harold Meacombs
Danny Alford
Dale Bachmann
Cherrye Davis
J.W. McClenny