

Middlesex Governing Body Meeting Minutes
August 11, 2014

Mayor Lewis called the regularly scheduled meeting to order at 7:30 pm and gave the invocation. Members present were Commissioners Harold Meacombs, Danny Alford, Cherry Davis, Ann Lewis, and J.W. McClenny. Approximately fifteen guests attended.

Commissioner Alford moved to approve the July meeting minutes as presented by Clerk Lambert. Commissioner McClenny seconded and the vote was unanimous.

Mayor Lewis requested to add a guest to the agenda, Mr. Lamont Wiggins, with the North Carolina League of Municipalities, and to add a Closed Session to discuss a personnel matter. He also requested to have the Mayor's report moved to after the Public Comment Session closer to the end of the meeting. Commissioner Lewis moved to approve the agenda with the requested changes. Her motion was seconded by Commissioner Meacombs and the vote was unanimous.

Clerk Lambert presented the July financial statements, noting that it was necessary to close and deposit a \$75,000 CD for the July expenditures. Lambert explained this is fairly common occurrence for July when all property, liability, worker's comp premiums, and all annual contract fees for software support and membership fees for various organizations are due. She also added that July expenditures included the purchase of a 2004 Crown Victoria police car and four police handguns. The July financials were approved unanimously after a motion by Commissioner Meacombs and a second by Commissioner Alford.

Police Chief Dennis Murray requested board approval to attend the 2015 Governor's Highway Safety Program (GHSP) Conference in February 2015. Registration is in process and he noted that the conference and lodging would be no cost to the town. The only cost would be the per diem travel and meals for himself and Sergeant Pollard. Commissioner Meacombs moved to approve Murray's request. Commissioner Alford seconded and the request was unanimously approved.

Lamont Wiggins introduced himself as the newest member of the Board of the North Carolina League of Municipalities, and a seventeen-year member of the Rocky Mount City Council. He encouraged more League involvement, specifically attending the League Annual Conference and Advocacy Goals Conference. He further explained that the League offers various services at very competitive prices, takes on advocacy goals of the municipalities, and keeps board members informed of recent legislative changes. The next meeting is in October in Greensboro, and he added that everyone in attendance would bring back updates on how to move their town forward.

Mr. Wiggins concluded that he was also Chair of the Nash County DOT Local Advisory Board for Strategic Planning, and serves on the Board of Directors of Carolinas Gateway Partnership. He advised the Board that the town had a good representative in Mayor Lewis at Carolinas Gateway Partnership, adding that he is always present and working hard to bring business to the Middlesex area. Wiggins also added that he has been a practicing attorney for over twenty years and is a candidate for District Court Judge. He asked the Board for their support and looks forward to working together in future endeavors.

In old business, Mayor Lewis requested the board members to revisit applying for CDBG funds for the round ending September 2, 2014. He has talked with Dennis Patton at the Upper Coastal Council of Governments and Mike Myers with Envirolink and the town's chances of being funded are very slim. Mayor Lewis advised that the town's May 1 application for the August 2013 round was not funded. The town applied for \$896,894 to rehabilitate and/or replace nine aging lift stations. Out of \$25 million in funds, only nineteen (19) towns were funded, and some received \$5 million each. Mayor Lewis remarked that he feels the money could be put to better use if it was spread out over more towns. Of the towns awarded, all of them had scores over 100, and Middlesex only scored 72 points. The COG advised the town's application will automatically be entered into the September 2nd round of applications. Lewis added that he has no high hopes Middlesex would be funded for the September 2nd round because the town cannot get to the level of points needed to receive funding.

Clerk Jennifer Lambert requested the board to add Tammy Pittman to the town's banking resolutions covering the town's financial transactions and to have her listed as one of authorized check signers in the town hall for the town's accounts. All town checks require a dual signature, one signature must be an official, and one must be someone in the town's finance department. Commissioner Alford moved to authorize Tammy Pittman as dual check signer and to be placed on the town's banking resolutions covering the town's financial transactions. After Commissioner McClenny's second, the vote was unanimous.

A Street Closing Permit Application for the third annual "Sneak" 5K Run from the Warren "Sneak" Lewis III Law Enforcement Foundation was reviewed. Mayor Lewis noted that the application was submitted with the required DOT approval and the Nash County Sheriff's Department will be handling the road closures. Commissioner McClenny moved to adopt Resolution R2014-1129 approving the street closing permit. His motion was seconded by Commissioner Davis. The vote was four in the affirmative, and Commissioner Ann Lewis abstained due to a conflict of interest.

Mayor Lewis presented a quote for \$380 per year to bond the Administrative Assistant's position for \$50,000. Clerk Lambert advised the position is insured for \$10,000 under the General Liability blanket bond. Commissioners Lewis and Meacombs agreed it could be beneficial if both the positions in town hall administration were bonded for \$50,000 and would be worth the \$380 extra cost to bond the position. Commissioner Meacombs

moved to bond the Administrative Assistant's position for \$50,000. Commissioner Lewis seconded and the motion passed unanimously.

Mayor Lewis opened the floor for the public comment session. Edna Mount was the only citizen to address the board. The session was then closed.

Mayor Lewis then advised that Phase 1 of the Bailey-Middlesex Park Project was approved by the state. Nash County inspections must be completed and an opening ceremony will be forthcoming.

Commissioner Meacombs moved to go into Closed Session as authorized by G.S.143-318.11(1)(6) to discuss a personnel matter. The Board went into Closed Session after a second by Commissioner McClenny.

Back in Open Session, Commissioner Meacombs moved to increase Sergeant Scott Pollard's pay \$.25 per hour for an in-grade adjustment to realign his position within the Sergeant pay grade. The motion was seconded by Commissioner Alford and passed unanimously.

With no further business, Commissioner Lewis moved to adjourn.



Jennifer Lambert, Clerk

Mayor Luther H. Lewis, Jr.
Commissioners
Harold Meacombs
Danny Alford
Cherrye Davis
Ann Lewis
J.W. McClenny

**TOWN OF MIDDLESEX
RESOLUTION APPROVING A STREET CLOSING PERMIT**

WHEREAS: The Town of Middlesex has received an Application for a Permit for a Special Event/Street Closing from the Warren "Sneak" Lewis Law Enforcement Foundation; and

WHEREAS: The Warren "Sneak" Lewis Law Enforcement Foundation monies raised go toward student scholarships and law enforcement/emergency service worker's families in need; and

WHEREAS: The Warren "Sneak" Lewis Law Enforcement Foundation is requesting to hold the Third Annual Warren "Sneak" Lewis 5K Memorial Run to celebrate Sneak's life and commemorate his dedication and service as a Nash County Deputy for nine years and as a United States Marshal assigned to the Task Force; and

WHEREAS: The Town Of Middlesex Code of Ordinances requires that an Application for a Permit for a Special Event/Street Closing be completed and presented to the Town of Middlesex Board of Commissioners for approval prior to the event; and

WHEREAS: All the required documentation for the closure of a public street has been completed and received as listed in the street closing permit application;

WHEREAS: The Town of Middlesex Board of Commissioners support the Annual Warren Sneak Lewis 5K Memorial Run and support the purpose of the Warren "Sneak" Lewis Law Enforcement Foundation;

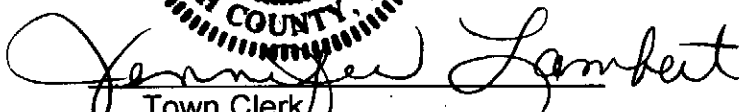
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Town of Middlesex to approve the Street Closing Permit for the Warren "Sneak" Lewis 5K Memorial Run.

Adopted, this the 11th day of August, 2014.





Mayor



Town Clerk