

June 27, 2011  
Special Meeting Minutes

The Middlesex Governing Body met in Special Session in the Conference Room of the Town Hall. Mayor Pro Tem Harold Meacombs called the meeting to order at 7:30 p.m. in Mayor Luther H. Lewis, Jr.'s absence and gave the invocation. Members present were Commissioners J.W. McClenny, Luke Robinson, and Dale Bachmann. Commissioner Fred Hough was absent. Chief Dennis Murray was present and the only guest was Spring Hope Enterprise reporter Ken Murchison.

Mayor Pro Tem Meacombs opened the floor for the Public Hearing to hear any public questions or input. Ken Murchison asked how many years it has been since Middlesex increased the property tax rate. Clerk Lambert advised it had been about fifteen years, but she would confirm after the meeting. There were no further questions/comments, and the Public Hearing was closed.

Mayor Pro Tem Meacombs turned the meeting over to Clerk Lambert for review of the 2011-2012 proposed budget. Clerk Lambert reviewed the budget ordinance, which summarizes all the requested changes from the June 13, 2011 budget meeting, which are incorporated in the budget ordinance.

Lambert then reviewed all capital projects by department. The 2011-2012 Budget, the Budget Ordinance, including the BCBS Health Insurance Plan change, was adopted as presented in a unanimous motion by Commissioner Dale Bachmann and seconded by Commissioner Luke Robinson as follows. The Budget Ordinance, which lists each Departmental and Fund Budget, and all changes, is attached and are part of these minutes.

Clerk Lambert reviewed all necessary 2010-2011 Budget Amendments, including amendments for the ongoing Meter and Well Capital Project as stated below:

<b><u>GENERAL FUND EXPENDITURES:</u></b>		<b><u>INCREASE</u></b>	<b><u>DECREASE</u></b>
<b><u>Streets &amp; Sidewalks:</u></b>			
10-560-3300	Dept. Supplies	500.00	
10-560-4500	Contracted Services		500.00
<b><u>Sanitation:</u></b>			
10-580-3100	Auto Supplies	600.00	
10-580-4500	Contracted Services	650.00	
10-580-0200	Salaries		1,250.00
<b><u>Cemetery:</u></b>			
10-640-1500	Maint.-Bldgs & Grounds	200.00	
<b><u>GENERAL FUND REVENUES:</u></b>			
10-361-0100	Cemetery Lots Sold	200.00	

Meter and Well Capital Project 2010-2011 amendments are as follows:

<b><u>BUDGET LINE ITEM</u></b>	<b><u>CURRENT BUDGET</u></b>	<b><u>6-30-11 REVISED BUDGET</u></b>
PER, EA	17,500.00	17,600.00
METERS & METER INSPECTIONS	89,975.00	91,730.00
TEST WELL	22,000.00	22,920.00
WELL HOUSE/PUMP/WATER LINE	130,000.00	122,770.00
ENGINEER DESIGN	11,795.00	10,850.00
CONSTRUCTION INSPECT & ADMIN	2,500.00	2,360.00
GRANT ADMINISTRATION	4,000.00	-
CONTRACTED SERVICES	4,200.00	3,700.00
SURVEY	3,600.00	3,600.00
LEGAL, FISCAL, ADMIN, PERMITS	2,500.00	1,360.00
WELL # 4, TESTING & ENHANCEMENT	56,830.00	91,605.00
CONTINGENCY	10,200.00	-
<b>TOTAL PROJECT EXPENDITURES</b>	<b>355,100.00</b>	<b>368,495.00</b>

<b><u>BUDGET LINE ITEM</u></b>	<b><u>CURRENT REVENUES</u></b>	<b><u>6-30-11 REVISED BUDGET</u></b>
MIDDLESEX LOCAL SHARE	109,267.00	122,387.00
BANK INTEREST EARNED	275.00	275.00
NC RURAL CENTER GRANT	245,833.00	245,833.00
<b>TOTAL PROJECT REVENUES</b>	<b>355,375.00</b>	<b>368,495.00</b>

Clerk Lambert advised the Board that the Meter & Well Project revenues and expenditures in the Logics Software Financial Statements were not correct due to the fact that a Capital Project Fund was not created for the project and the figures did not carry forward from year to year, and some of the expenditures were paid from the Water and Sewer Fund at the beginning of the project. This was done prior to Mayor Lewis and Clerk Lambert taking over the project. Clerk Lambert referred to an Excel Spreadsheet she presented with the correct budget, total project expenditures to date, and the proposed budget amendments.

All requested budget amendments were approved unanimously in a motion by Commissioner McClenny and seconded by Commissioner Robinson.

With no further business to discuss, Commissioner Bachmann moved to adjourn.

Jennifer Lambert  
Clerk

Mayor Pro Tem Harold Meacombs  
Commissioners  
Luke Robinson  
Dale Bachmann  
J.W. McClenny