

Middlesex Governing Body Meeting Minutes
Special Meeting June 24, 2014

Mayor Lewis called the special meeting to order at 9:00am. The meeting was scheduled to review and approve any 2013-2014 Budget amendments. Commissioners Harold Meacombs, Danny Alford, Cherrye Davis, Ann Lewis, and J.W. McClenny were all present, along with Police Chief Dennis Murray. No guests attended.

The budget amendments presented used no fund balance. All of the amendments were within the same department except one, which moved funds from Parks and Recreation to Public Buildings. Listed below are the requested 2013-2014 amendments:

GENERAL FUND EXPENDITURES: **INCREASE** **DECREASE**
Governing Body:

10-410-0200	Salaries	30.00	
10-410-0500	FICA Employers	5.00	
10-410-1500	Medical Reimbursement		35.00
TOTAL		35.00	35.00

**Both Commissioner Bachmann and Ann Lewis attended the December 2014 meeting, so both were paid. Only one salary was budgeted for December*

Adminstration:

10-420-0200	Salaries	1,300.00	
10-420-0500	FICA Employers	280.00	
10-420-5300	Dues & Subscriptions		1,580.00
TOTAL		1,580.00	1,580.00

**Overtime not included in budget*

Public Buildings:

10-500-1500	Maint of Blds & Grounds	3,400.00	
10-500-3300	Dept. Supplies	200.00	
10-500-7405	Landscaping		1,000.00

Parks & Recreation:

10-590-1500	Maint of Blds & Grounds		2,600.00
TOTAL		3,600.00	3,600.00

****Move funds from Parks & Rec Maint. Of Bldgs & Grounds to cover new cabinets & sinks, including plumbing in the other four exam rooms at the medical facility & work on A/C system***

Police Department:

10-510-0200	Salaries	2,700.00	
10-510-0500	FICA Employers	210.00	
10-510-0600	Group Insurance		100.00
10-510-0700	Retirement		600.00
10-510-0900	401K		400.00
10-510-0901	Other Benefits		800.00
10-510-1300	Utilities	300.00	
10-510-1600	Maint. Of Equipment		1,500.00
10-510-1700	Maint. Of Vehicles	500.00	
10-510-3100	Auto Supplies	1,400.00	
10-510-3600	Uniforms		910.00
10-510-6501	Testing/Drug/Employment		800.00
	TOTAL	5,110.00	5,110.00

Streets & Sidewalks:

10-560-3300	Departmental Supplies	200.00	
10-560-7405	Landscaping/Signs		200.00
	TOTAL	200.00	200.00

Sanitation:

10-580-0200	Salaries	505.00	
10-580-0500	FICA Employers	40.00	
10-580-7300	Purchases for Inventory		545.00
	TOTAL	545.00	545.00

***Salary increase for part time utility workers & extra hours worked over budgeted hours**

Swimming Pool:

10-591-1100	Phones, Pagers, Postage	70.00	
10-591-1300	Utilities	100.00	
10-591-1500	Maint Bldgs & Grounds		170.00

Library:

10-680-3300	Departmental Supplies	200.00	
10-680-0901	Other Benefits		200.00
	TOTAL	200.00	200.00

***New laser printer replaced broken one**

WATER & SEWER FUND EXPENDITURES: **INCREASE** **DECREASE****Sewer Operations:**

30-800-1300	Utilities	800.00	
30-800-4300	Testing	400.00	
30-800-7300	Purchases for Inventory		1,200.00
	TOTAL	1,200.00	1,200.00

Water Operations:

30-810-1300	Utilities	500.00	
30-810-7300	Purchases for Inventory		500.00
	TOTAL	500.00	500.00

Commissioner Alford moved to approve the amendments. Commissioner Davis seconded and the vote was unanimous.

Mayor Lewis presented a list of hours he worked in the capacity of the Public Works Supervisor since November 2013 after Dale Bachmann quit. The hours represented only one hour out of each regular work day, and the nights, weekends, and holidays that he checked lift stations, responded to sewer lift station alarms, leaks and other emergencies. These hours totaled 316.50 hours. He requested to be paid for these hours because these hours were above and beyond the normal scope of his Town Administrator job duties, and added that there was money left in the water and sewer budget salaries to cover payment for these hours.

Commissioner Meacombs moved to go into Closed Session as allowed by G.S.143.318-11(a)(6) to discuss employee performance. Commissioner Alford seconded and the vote was unanimous.

Back in Open Session, Commissioner Meacombs moved to pay Town Administrator Lu Harvey Lewis, Jr. a one-time bonus of \$2,500 for weekend and night call-backs for water and sewer issues in the absence of a Utility Supervisor. Commissioner Alford seconded and the vote was unanimous.

Commissioner McClenny moved to advertise and schedule a Public Hearing on July 14, 2014 at 7:30pm, with the regular meeting to follow, because the town must hold two public hearings to apply for the next round of CDBG funds for the September 1, 2014 deadline for the sewer lift station overhaul. If the town is not awarded the CDBG funds applied for May 1, 2014, we will have the process started to meet the September 1 application deadline. The motion was seconded by Commissioner Alford and carried unanimously.

With no further business, Commissioner Lewis moved to adjourn. The motion was seconded by Commissioner Meacombs and meeting was adjourned.

Jennifer Lambert, Clerk

Mayor Luther H. Lewis, Jr.
Commissioners
Harold Meacombs
Danny Alford
Cherrye Davis
Ann Lewis
J.W. McClenny