

Meeting Minutes  
March 11, 2013

Mayor Lewis opened the floor at 7:30 pm for a Public Hearing for the Flood Rate Insurance Maps (FIRM) updated by FEMA and Flood Damage Prevention Ordinance (FDPO). Lewis added that there were no changes to the maps for the Town of Middlesex, but FEMA requires the town adopt an ordinance referring to the newly updated state Flood Rate Insurance Maps, which are effective April 16, 2013. There were no questions/comments and the hearing was closed.

Mayor Lewis called the regular meeting to order and gave the invocation. Commissioners present were Harold Meacombs, Danny Alford, Cherrye Davis, Dale Bachmann, and J.W. McClenny. Between 30 to 35 guests attended, which included reporters from Spring Hope Enterprise, Nashville Graphic, and Wilson Times.

At the request of Alexandra Bachmann, Girl Scout Troop 266, Mayor Lewis presented a proclamation for Girl Scout Week 2013. Lewis read the proclamation. Commissioner Meacombs moved to proclaim March 10-16, 2013 as Girl Scout Week. The Girl Scouts served cookies to everyone in attendance and thanked the Board for the proclamation.

Mayor Lewis opened the floor for Public Comment. Seven guests, which included four citizens of the town, and one business owner, spoke about various matters.

The February meeting minutes were unanimously approved in a motion by Commissioner Bachmann and seconded by Commissioner Meacombs.

Mayor Lewis requested to add Item (a) under Old Business: a Resolution of Intent to amend the Town Charter to provide for election of the Mayor for a term of four (4) years, which is in response to the Board's previous request. Commissioner Meacombs moved to approve the amended agenda. Commissioner Bachmann seconded the motion and it passed unanimously.

The February financials were unanimously approved in a motion by Commissioner Meacombs and seconded by Commissioner Bachmann. Clerk Lambert pointed out that expenditures totaling over \$260,000 included the Well#4 Loan Payoff to NC DENR totaling \$43,975.17, \$88,339.32 loan payoff to USDA for the Sewer Rehab Project, and over \$80,000 for the Free Will Baptist Children's Home Water Line Project expenditures. Lambert reported the early loan payoffs resulted in savings for interest totaling over \$22,000.

Commissioner Bachmann reported he received notification from the state that they have reduced water monitoring requirements for VOC's to an annual basis and the town has had no violations in over a year.

In Mayor Lewis's report, he advised that three more zoning permits have been issued for new homes to be built, and a new restaurant, Aggie's Hot Subs, is scheduled to open soon in the building formerly occupied by Jake's Place.

Resolution #R2013-1096A was read by Mayor Lewis in response to the Town Board's request to provide information on the next course of action to change the Town Charter to provide for the election of the Mayor for a term of four (4) years. Mayor Lewis stated if this action is the pleasure of the Board, the Resolution of Intent would be sent to Representative Jeff Collins to introduce to the legislature and the Department of Justice must also be notified. Commissioner Bachmann moved to adopt Resolution #R2013-1096A, **"RESOLUTION OF INTENT TO AMEND THE CHARTER OF THE TOWN OF MIDDLESEX TO PROVIDE FOR ELECTION OF THE MAYOR FOR A TERM OF FOUR YEARS"**, to be effective the next general election to be held in November 2013 and every four years thereafter. The motion was seconded by Commissioner Meacombs. The vote passed by a 4 to 1 vote, with Commissioner Davis being the dissenting vote. The resolution is attached is a part of this set of minutes.

Commissioner Meacombs moved to adopt the Flood Rate Insurance Maps (FIRM) updated by FEMA and Flood Damage Prevention Ordinance (FDPO) as presented at the Public Hearing. Commissioner McClenny seconded the motion and the vote to adopt was unanimous.

Resolution #R2013-1096B, **"RESOLUTION TO ADD WEST WILSON STREET TO POWELL BILL STREETS"** was presented to the Board by Mayor Lewis. Mayor Lewis noted that this street was recently paved by NC DOT and the remainder of Wilson Street is already a Powell Bill Street. The resolution, which will be effective July 1, 2013, passed unanimously in a motion by Commissioner Alford and seconded by Commissioner Bachmann. This resolution is attached is a part of this set of minutes.

Cecilia Mullins (owner of Amber's Place) requested that her lease with the town be renewed for one year. Commissioner Bachmann expressed concern that the town never received a Certificate of Insurance from Ms. Mullins. In further discussion, the Board agreed the rent would remain at \$150 per month, which will be due on the fifth (5<sup>th</sup>) day of each month. Commissioner Alford moved to renew the lease for one year, with the \$150 rent payment due on the

fifth (5<sup>th</sup>) day of each month, subject to receipt of a current Certificate of Insurance. The new lease will begin on April 1, 2013 and the expiration date will be April 1, 2014. The motion was seconded by Commissioner McClenny and passed unanimously.

After a review of the lease agreement for the town's public buildings, Commissioner Bachmann moved to amend all the lease agreements for town-owned buildings to include a payment due date being the 5<sup>th</sup> of each month, and to include the beginning and expiration date of the lease. Changes will be made to the existing lease agreements at the next renewal. The motion was seconded by Commissioner Davis and carried unanimously.

Commissioner McClenny moved to hold a 2013-2014 Budget Workshop on Tuesday, March 26<sup>th</sup> at 8:00am in the conference room at the town hall. Commissioner Bachmann seconded, and the motion carried unanimously. Mayor Lewis requested board members to be sure to submit any projects for the upcoming fiscal year to be considered for inclusion.

Commissioner McClenny moved to change the utility billing method to bill to the gallon effective with the July 30, 2013 bill. As explained in Clerk Lambert's memo, the town has always billed in thousands, truncating the last three digits of the meter reading. Billing for every gallon used would alleviate some variations in usage and in the bills. The motion was seconded by Commissioner Bachmann and passed unanimously.

Commissioner Bachmann moved to adopt the following 2013-2014 Budget Amendment to cover nitrogen reduction surcharges billed, collected, and remitted to the City of Raleigh for all new water connections to the town's system as stated in the wastewater treatment contract between Middlesex and Raleigh:

<u><b>SEWER EXPENDITURES:</b></u>		<u><b>INCREASE</b></u>
30-800-4501	Nitrogen surcharges	2,000.00
<u><b>SEWER REVENUES:</b></u>		
30-375-0800	Nitrogen Fees to Raleigh	2,000.00

The motion was seconded by Commissioner McClenny as passed unanimously.

Commissioner Bachmann moved to go into Closed Session under G.S.143-318.11(a)(6) to discuss a personnel matter.

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Back in Open Session and with no further business, Commissioner Meacombs moved to adjourn.

Jennifer Lambert, Clerk

Mayor Luther H. Lewis, Jr.  
Commissioners  
Harold Meacombs  
Danny Alford  
Dale Bachmann  
Cherrye Davis  
J.W. McClenny