

June 20, 2005

The Middlesex Governing Body held a Special Meeting in the Conference Room of the Town Hall to adopt the 2005-2006 Budget, the Personnel Policy, Organizational Chart, Job Descriptions, Pay Classification and Pay Schedule, and to appoint a part time Town Administrator. Mayor Pro Tem Meacombs called the meeting to order at 7:30 p.m. Members present were Commissioners Luke Robinson, Basco Lewis, and Derek Bissette. Commissioner Fred Hough was absent. Gordon Joyner was the only guest present.

Mr. Gordon Joyner replied to the Town's offer of \$17.50 per hour as part time Town Administrator. He was concerned about the Board's expectations and concerned that the job requirements could not be accomplished and was overwhelming for a 24 hour work week. He also was concerned that whoever the Board hired, that they would stay with the town and not leave after a short time. He stated that he hoped for \$20 per hour, was very interested, and would give the job his best, but would respect the Board's decision.

After a brief discussion, Commissioner Robinson moved to hire Gordon Joyner as part time Town Administrator at a rate of \$20 per hour effective July 1, 2005, for 24 hours per week, and the work schedule will be monitored by the Board to see if more hours are needed. The motion was seconded by Commissioner Bissette and it carried unanimously. Mr. Joyner accepted the position.

Commissioner Robinson moved to purchase from Derek Hedrick with Ameritech Computer Consultants a Dell Computer, laser printer, and software totaling approximately \$1600, which would be needed for the Town Administrator. Installation will be approximately \$200. Commissioner Robinson moved to purchase this system, Commissioner Bissette seconded and the motion carried unanimously.

After a short discussion, it was the consensus of the Board to leave 2,000 gallons as the minimum for the water and sewer bills for fiscal year 2005-2006 and keep a close check on the revenues.

Town Administrator Peggy Bissette reviewed the 2005-2006 Budget briefly. Commissioner Lewis moved to adopt the 2005-2006 Budget by department as follows:

2005-2006 Fiscal Year Budget

General Fund Revenues		643,490.00	
General Fund Expenditures			
Governing Body	4,280.00		
Administration	123,310.00		
Tax Collections	1,000.00		
Professional Services	3,000.00		
Zoning	3,900.00		
Public Buildings	10,965.00		
Community Building	3,050.00		
Police Department	261,245.00		
Police Drug Fund	1,200.00		
Public Safety	18,800.00		
Streets & Sidewalks	63,095.00		
Powell Bill	58,000.00		
Sanitation	57,795.00		
Parks & Recreations	4,000.00		
Cemetery	600.00		
Non-Departmental	8,800.00		
Library	20,450.00		
Total Gen Fund Expenditures		643,490.00	
Water Revenues		110,370.00	
Water Expenditures		110,370.00	
Sewer Revenues		632,290.00	
Sewer Expenditures		632,290.00	
Total 2005-2006 Budget		1,386,150.00	

Commissioner Robinson seconded the motion and it carried unanimously.

After one change to delete paragraph 5 under Article V, Section 1, Page 21 of the Personnel Policy, Commissioner Bissette moved to adopt the Organizational Chart, the Personnel Policy, Pay Classification and Pay Scale, which rescinds the current Personnel Policy. The motion was seconded by Commissioner Lewis and carried unanimously.

Commissioner Bissette moved to hire Anthony Williams effective June 21, 2005 as part time Utility Laborer through the Employment Security Commission at a rate of \$8.00 per hour, with his work schedule being less than 40 hours per week. Commissioner Robinson seconded the motion and it carried unanimously.

Being no further business, Mayor Pro Tem Meacombs moved to adjourn.

Jennifer Lambert
Clerk

Mayor Pro Tem Harold Meacombs
Commissioners
Luke Robinson
Basco Lewis
Derek Bissette