

June 13, 2005

The Middlesex Governing Body held its regular meeting in the Conference Room of the town hall. Mayor Pro Tem Harold Meacombs called the meeting to order at 7:30 p.m. Commissioners Luke Robinson, Derek Bissette and Basco Lewis were present. Commissioner Fred Hough was absent. Mayor Pro Tem Meacombs gave the invocation. Guests present were Gordon Joyner, Tom Barnes, Bruce Tingle, Kevin Flythe, and Lu Harvey Lewis.

Mr. James Fulghum with the Cable TV Advisory Committee of the City of Wilson addressed the Board regarding joining the Southeastern Coalition of Local Governments to seek full representation for local governments in Washington to keep from losing the right to franchise. The cost to the town would be \$500 annually and Mr. Fulghum noted that Nash County was one of the first to sign up. Mayor Pro Tem Meacombs thanked Mr. Fulghum for coming. No action was taken.

Commissioner Bissette moved to accept the May Financial Statements as presented by the Clerk. His motion was seconded by Commissioner Robinson and carried unanimously.

Chief Ferrell stated that he is still short two officers and is still using part time help to fill the shifts. The applicant to be interviewed decided to stay at his current job.

Town Administrator Peggy Bissette presented the completed Personnel Policy, Pay Classifications and Job Descriptions, and the final draft of the 2005-2006 Budget.

Bissette advised the Board that after checking with three different plumbers regarding rehab of the lateral sewer lines from homes to the town's hookup, two stated that they were too busy. Roberson Plumbing of Kenly said they would do the job for \$7.50 per foot if the town would provide the backhoe and all the materials. Commissioner Robinson moved to hire Roberson Plumbing to complete the rehab of the lateral lines. Commissioner Bissette seconded the motion and it carried unanimously.

As requested by the Board at the previous meeting, the work schedule for the Police Department was presented for the month of June. The Board requested that they receive the work schedule on a monthly basis.

Tracy Wiggins made a request to Town Administrator Bissette to operate a daycare at the Daniel Insurance Agency building on East Hanes Avenue. Bissette recommended that Ms. Wiggins obtain a Special Use Permit to operate a daycare in a commercial zone and if Ms. Wiggins wants to pursue this, a public hearing must be held.

At the recommendation of the Town Attorney Liz Fairman, the Board agreed not to engage in employment contracts for law enforcement.

Commissioner Derek Bissette moved that effective July 2005, a residence with a home occupation in the residence or on the premises will pay only the business rate for sanitation. Commissioner Robinson seconded the motion and it carried unanimously.

Commissioner Bissette stated that he wants to go on record that no matter how many residences or businesses are on one meter, he feels we should only charge for what goes through the meter. After some discussion, Mayor Pro Tem Meacombs requested Administrator Bissette to draft an ordinance stating that every user must have a separate meter for presentation at the next regular meeting.

Administrator Bissette advised the Board that in the 2004-2005 fiscal year, the town will lose \$23,000-\$24,000 in sewer revenue as a result of changing the minimum billing from 3,000 to 2,000 gallons.

Commissioner Robinson's motion to adjust Elaine Merritt's April sewer bill from \$1104.00 to \$24.00 was seconded by Commissioner Bissette and carried unanimously.

Commissioner Robinson moved to go into Closed Session to interview applicants Gordon Joyner, Thomas Barnes and Bruce Tingle for part time Town Administrator and Kevin Flythe for part time Librarian.

Once back in Open Session, Commissioner Robinson moved to hire Kevin Flythe as part time Librarian at a rate of \$7.50 per hour. The motion was seconded by Commissioner Bissette and it carried unanimously.

The Board set a meeting for Monday, June 20, 2005, to adopt the Budget, the Personnel Policy, and to appoint a Part Time Administrator.

Mr. Randy Bazemore of the U.S. Department of Labor, Wage and Hour Division, held a seminar here at the town hall on June 9, 2005. There was a brief discussion about the Fair Standard Labor Act (FSLA) requirements in regards to pay cycles and work schedules. The Board agreed that effective July 1, 2005, the town's pay period will be every two weeks for ease in compliance with FSLA rules.

Being no further business, Mayor Pro Tem Meacombs moved to adjourn.

Jennifer Lambert
Town Clerk

Mayor Pro Tem Harold Meacombs
Commissioners
Luke Robinson
Derek Bissette
Basco Lewis