

June 9, 2003

The Middlesex Governing Body met in regular session on June 9, 2003 at 7:30 p.m. in the Conference Room of the Town Hall. Members present were Mayor Bobby R. Bissette, Commissioners Harold Meacombs, Fred Hough, Luke Robinson, Larry Daniel, and Bascoe Lewis. Mayor Bissette called to meeting to order and the invocation was given by Commissioner Daniel. Guests were Cherrye Davis, Paula Wheeler and Edna Mount.

Mayor Bissette opened the floor for a Public Hearing on the Proposed 2003/2004 Budget and asked the Budget Officer to review the budget for the board and guests. Mayor Bissette then asked if anyone had any comment on the budget. Being no comment, Commissioner Meacombs moved to close the Public Hearing at 7:45 pm and Commissioner Daniel seconded his motion and the motion was carried unanimously.

The board then went into regular session and Commissioner Robinson moved to accept the minutes of the previous meeting as correct. Commissioner Daniel seconded the motion, and it was carried unanimously.

After the clerk reviewed the Financial Statements for May, Commissioner Lewis moved to accept them as correct, Commissioner Robinson seconded the motion and it was carried unanimously.

Utilities Director Jeff Waddell reported that the metal catwalk around the pit at the Selma Road lift station has been cut off, hauled off and will be filled in as soon as weather permits. He also stated that Spencer Bush of Waters Engineering has installed a test filter at Well#4 on Finch Avenue to check which sand will work best with our well filters on order. Originally the new filter design was stackable, but at the recommendation of Peirson and Whitman Engineers, the design was changed to a round, shorter filter at no extra cost.

The clerk reviewed a letter from NCLM Risk Management Services outlining their new Loss Control Standards Assessment Program. More information will be presented at the next regular meeting regarding the specific standards to be implemented and the timetable for completion.

Mayor Bissette referred to the letter from NCDENR informing us that our grant proposal for the leaf vacuum system was denied; however, the \$20,000 remains in the 2003/2004 Budget.

After some discussion regarding the accuracy of the flow meter measuring wastewater being sent to Zebulon, the board recommended we follow the advice of Peirson and Whitman and call Hughes Supply Company, the distributor of the Magmeter and ask who they recommend to calibrate the meter and obtain a cost estimate before the July town meeting.

Commissioner Hough moved to appoint Mayor Bobby R. Bissette, Peggy Bissette, Constance Corbett, and Robert Matthews to the SONAC Regional Steering Committee. Commissioner Daniel seconded his motion and the motion was carried unanimously.

The clerk gave the board a copy of the bylaws of the Middlesex Public Library and stated that after conversations with the town's attorney, Liz Fairman, and the town's auditor, John Anthony, both concluded the Town of Middlesex owns the library, and that the town should continue to report tax returns, payroll taxes, etc. under the town's Federal Tax ID number as done in the past. The Chairman of the Library Board, Cherrye Davis, and the Library Board Representative to the Town Board, Commissioner Daniel, were in agreement. The clerk will advise Heritage Bank of the ownership. The clerk stated that a lot of confusion and extra work could have been avoided regarding the Rural Access Internet Grant, paying the bills, and the budget process if we could have more planning and communication in the future on these types of projects.

Mayor Bissette recognized Edna Mount. Ms. Mount had two complaints she requested that the town address: (1) Standing water from the leaking fire hydrant at Middlesex Manor Apartments causing mosquitoes and odors, and (2) Broken pavement on West Hanes Avenue needs to be paved. Mayor Bissette told Ms. Mount that both problems had already been addressed. Sullivan Construction is scheduled to check the fire hydrant on Friday, June 20, 2003 and NCDOT has already been contacted to fix the broken pavement on West Hanes Avenue, along with other places in town that are state-maintained roads.

Commissioner Robinson moved to approve the following sewer adjustments. Commissioner Daniel seconded his motion and it was carried unanimously.

1. Olivia Cortez from \$72.00 to \$40.00
2. Donnell Howard from \$106.50 to \$24.00

Commissioner Daniel moved to amend the 2002/2003 Budget as follows:

General Fund Revenues:

Nash County Library Contribution from \$9475.00 to \$10,500.00  
 Library Fund Balance Appropriation from \$5845.00 to \$5970.00  
 Miscellaneous from \$2,000.00 to \$9335.00

Total Revenue increased by \$8485.00

## General Fund Expenditures:

Administrative from \$89,905.00 to \$95,905.00 (group insurance)

Community Building from \$1950.00 to \$2350.00 (utilities)

Cemetery from \$1400.00 to \$2335.00 (capital outlay)

Library from \$15,320.00 to \$16,470.00 (phones, pagers, postage)

Total Expenditures increased by \$8485.00

Commissioner Robinson seconded the motion and the motion was carried unanimously.

Commissioner Lewis moved to adopt the 2003-2004 Budget as follows:

General Fund Revenues-----\$606,250

## General Fund Expenditures:

Governing Body-----	3,970
Administration-----	95,250
Tax Collections-----	950
Legal-----	3,000
Zoning-----	3,800
Public Buildings-----	3,330
Community Building-----	2,750
Police Department-----	255,800
Police Drug Fund-----	1,800
Public Safety-----	18,800
Streets & Sidewalks-----	49,490
Powell Bill-----	61,000
Sanitation-----	67,820
Parks & Recreation-----	4,600
Cemetery-----	600
Non-Departmental-----	15,710
Library-----	<u>17,580</u>
	\$606,250

Water Revenues----- \$153,880

Water Expenditures----- 153,880

Sewer Revenues----- \$1,332,530

Sewer Expenditures----- 1,332,530

TOTAL BUDGET

\$2,092,660

Commissioner Lewis's motion to adopt the 2003-2004 budget was seconded by Commissioner Daniel and was carried unanimously.

Shawn Pond requested to be paid for 40 of his 59.45 accumulated hours of comp time to assist with some expensive car repairs. The Board denied the request and agreed to adhere to the town policy that employees must take time off in lieu of pay for comp hours earned.

Being no further business, Commissioner Robinson moved to adjourn.

Jennifer Lambert  
Town Clerk

Mayor Bobby R. Bissette  
Commissioners  
Harold Meacombs  
Fred Hough  
Luke Robinson  
Larry Daniel  
Bascoe Lewis