

April 22, 2005

The Middlesex Governing Body held a Special Meeting in the Conference Room of the Town Hall for a workshop to review the proposed 2005-2006 Budget. Mayor Pro Tem Harold Meacombs called the meeting to order at 7:30 p.m. Members present were Commissioners Luke Robinson, Derek Bissette, and Basco Lewis. Commissioner Fred Hough was absent.

Town Administrator Peggy Bissette began by first reviewing the current pay for each job position, the recommended pay class code, and the recommended salary for each position for 2005-2006. Bissette's proposed class codes and salaries were based on the MAPS Group study completed in March 2003, which Susan Ennis and Bissette had adjusted down 5% from the original study.

Bissette reviewed current water, sewer, and sanitation rates and all fees charged by the town and recommended no changes.

Expenditures and Revenues were reviewed by department and by line item. Board members were in agreement that Bissette had presented a good budget. Bissette answered questions concerning salaries and there was some discussion.

Commissioner Lewis moved to adopt the following pay class codes and salaries:

| <u>POSITION</u> | <u>EMPLOYEE</u> | <u>PAY CLASS</u> | <u>SALARY</u> | <u>STATUS</u> | <u>ANNUAL SALARY</u> |
|--------------------|------------------|------------------|---------------|-------------------------|--------------------------|
| | | <u>CODE</u> | | | |
| Janitorial | Freda Bailey | 12 | \$7.55/hour | Part time-18 hours/week | \$7,067 |
| Librarian | Stephanie Davis | 13 | \$7.94/hour | Part time 24 hours/week | \$9,910 |
| Utility Director | Jeff Waddell | 27 | \$32,680 | Full time | \$32,680 |
| Laborer | Shawn Pond | 17 | \$9.65/hour | Full time | \$20,064 |
| Laborer | Gary Ferrell | 17 | \$8.50/hour | Full time | \$17,680 |
| Laborer | Herman Ellis | 17 | \$10.50/hour | Part time-30 hours/week | \$16,380 |
| Police Chief | Charles Ferrell | 27 | \$33,945 | Full time | \$33,945 |
| Police Sgt. | Vacant | 24 | \$28,610 | Full time | \$28,610 |
| Police Officer | Vacant | 22 | \$24,387 | Full time | \$24,387 |
| Police Officer | Dennis Murray | 22 | \$24,387 | Full time | \$24,387 |
| Police Officer | Vacant | 22 | \$24,387 | Full time | \$24,387 |
| Town Clerk | Jennifer Lambert | 27 | \$32,680 | Full time | \$32,680 |
| Town Administrator | Vacant | 29 | \$34,314 | Part time | \$34,314 |
| Clerical Asst. | Peggy Bissette | 23 | \$15.53/hour | Part time-28 hours/week | \$22,612 |

Commissioner Robinson seconded the motion and it carried unanimously.

The Board agreed to meet again the following Monday night, May, 2nd, 2005 at 7:30 p.m. in the Conference Room of the town hall to finalize the 2005-2006 Budget and to review the Proposed Personnel Policy.

Being no further business, Mayor Pro Tem Meacombs moved to adjourn.

Jennifer Lambert
Clerk

Mayor Pro Tem Harold Meacombs
Commissioners
Luke Robinson
Derek Bissette
Basco Lewis