

January 11, 2005

The Middlesex Governing Body held its regular meeting in the Conference Room of the town hall. Mayor Pro Tem Larry Daniel called the meeting to order at 7:30 p.m. and gave the invocation. In the invocation, Mayor Daniel remembered David Bartley's family (Mr. Bartley was a member of the Middlesex Planning Board). Members present were Commissioners Harold Meacombs, Fred Hough, Luke Robinson, and Basco Lewis. Guests were John Anthony, Mary Harris, and Vennie Brock.

Mr. John Anthony, of Anthony, Moore, and Tabb, P.A., the town's auditor, presented an overview of the financial position of the town and the results of the audit for fiscal year July 1, 2003 – June 30, 2004. He described briefly the new reporting model for the financial statements since the GASB 34 Statement implementation. Highlights from Mr. Anthony's comments were as follows:

- New Management Discussion and Analysis (Pages 7-15) of the Financial Statements (a new GASB-34 requirement) is a letter from the management of the town to the public regarding the financial position of the town, which is completely independent of the auditing firm.
- Adequate cash reserves and a conservative budget resulted in the town's accumulating of good reserves and the town is in very good financial condition.
- The town has almost 3 years' worth of expenditures in the fund balance for the General Fund
- The Water and Sewer Fund is in good financial condition even though there was a operating loss of \$73,104 (due depreciation of the water and sewer system), but advised the town not to wait too long before increasing the rates to try to at least break even for fiscal year ending June 30, 2005. (This town is already in effect for the current fiscal year.)
- The tax collection rate of 98.18% on real estate is very good.
- Supplemental schedules were required by law due to grant funds received in excess of \$500,000. These are on pages 52–58 of the Financial Statements.
- The financial records are in good shape and the Town of Middlesex continues to be in good financial condition.

Commissioner Hough moved to accept the minutes of the December 13<sup>th</sup> regular meeting and the January 3, 2005 special meeting as correct. Commissioner Robinson seconded the motion and it carried unanimously.

Commissioner Meacombs moved to accept the December Financial Statements as presented by the clerk. Commissioner Hough seconded the motion and it carried unanimously.

Chief Ferrell presented a request to apply for a \$11,175 grant with a 25% match (\$2793.75 net cost to the town) through the Governor's Crime Commission for DCI equipment. He applied for the same grant last year on a larger scale, but was not accepted. After a brief discussion, Commissioner Meacombs moved to apply for the grant. Commissioner Hough seconded and the motion carried unanimously.

Utilities Director Jeff Waddell reported that the painting of the water tower must be rescheduled again due to inclement weather where the painting crew as working and also the ice/snow we had here.

Town Administrator Peggy Bisette requested approval for 2004/2005 Budget Amendments as follows:

#### **BUDGET AMENDMENTS FOR FISCAL YEAR 2004/2005**

<b><u>ACCT. NUMBER</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>INCREASE</u></b>	<b><u>DECREASE</u></b>
<b>GENERAL FUND EXPENDITURES:</b>			
10-420-5400	INSURANCE & BONDS		1,029.10
10-420-5900	UNEMPLOYMENT INS	1,029.10	
10-420-6600	TRAINING		200.00
10-420-5700	MISC.	200.00	
10-502-1300	UTILITIES		200.00
10-502-5700	MISC	200.00	
10-502-7400	CAPITAL OUTLAY	4,000.00	
10-510-1300	UTILITIES		500.00
10-510-4500	CONTRACTED SERVICES	350.00	
10-510-5700	MISCELLANEOUS	150.00	
10-560-7000	DITCHES		1,000.00
10-560-1700	MAIN. OF VEHICLES	500.00	
10-560-3300	DEPT SUPPLIES	500.00	
10-680-1600	MAIN- BLDG & GROUNDS	2,600.00	
10-680-7400	CAPITAL OUTLAY	4,000.00	

**BUDGET AMENDMENTS 2004/2005 (Continued)**

		<u>INCREASE</u>	<u>DECREASE</u>
GENERAL FUND REVENUES:			
10-390-0100	GEN FUND BAL APPROP.	4,000.00	
10-330-0200	LIBRARY FUND BAL APP.	6,600.00	

## WATER EXPENDITURES:

30-810-7300	PURCHASES FOR INVENTORY		1,000.00
30-810-3300	DEPT SUPPLIES	1,000.00	

## Note to amendments:

All of the figures above are just transfers within the departments and are already budgeted with the exception of the \$4000.00 for the new heat/air unit in the community building and the \$6600.00 work for the library. Those two are newly added expenses.

Commissioner Hough moved to approve the budget amendments. Commissioner Lewis seconded the motion, and it carried unanimously.

Bissette also stated that Elmer Crocker of Auto Paint & Parts has requested that we resolve a problem with a drainage ditch at the rear of his business on East Finch Avenue. Stormwater runoff comes inside his business during heavy rains. Bissette has spoken with DOT and they will schedule a time to come out to access the situation to see if they can help solve the problem.

Commissioner Lewis moved to adjust James Finch's sewer bill from \$84.00 to \$24.00 due to a leak. Commissioner Robinson seconded the motion and it carried unanimously.

The Board reviewed a letter from Adelphia advising of a rate increase. No action was needed or taken.

Mayor Daniel recognized Mary Harris who advised the Board that on several occasions, she went to the park to play tennis but could never play because of people playing basketball on the tennis courts and asked if something could be done. Peggy Bissette added that there was a decline in the number of mothers taking their children to the park to play since the goals were installed and the goals have hurt the use of the park by families. Everyone was in agreement that the profane language of the ballplayers is a problem and that signs with rules and regulations need to be posted. Commissioner Hough stated that he had heard the same complaints from citizens and Commissioner Meacombs also stated the same. Most everyone was in agreement that we did not need to take the goals away and have nowhere for the basketball players to play.

After some discussion, Commissioner Meacombs recommended that Commissioner Robinson find out the cost to install a basketball court on other land owned by the town. Commissioner Robinson stated he would report on this matter at the next meeting.

Being no further business, Commissioner Robinson moved to adjourn.

Jennifer Lambert  
Clerk

Mayor Pro Tem Larry Daniel  
Commissioners  
Harold Meacombs  
Fred Hough  
Luke Robinson  
Basco Lewis